

**Owens Corning Composite Materials Canada LP
Guelph Plant
Public Liaison Committee (PLC)
DRAFT Meeting Summary**

**July 21, 2020
By Conference Call
(Held virtually for purposes of public safety during COVID-19)
Meeting: 6 p.m. – 6:40 p.m.**

PLC Members in Attendance:

Bo Cheyne, Wellington Dufferin Guelph Public Health
Nicole DeFrancesco, Sacred Heart School
Beverley Hale, Associate VP Research (Agri–Food Partnership), University of Guelph
Peter Smith, Community Member
Diane Sudds, Guelph Water Works

Absent:

Alisha Arnold, Two Rivers Neighbourhood Association
Steve Gazzola, President, Italian Canadian Club
John Kinkead, Community Member
Lorraine Pagnan, Community Member
Shakiba Shayani, President and CEO, Guelph Chamber of Commerce
Craig Vallesi, Membership Engagement Representative, Guelph Chamber of Commerce
Shawn Zentner, Wellington Dufferin Guelph Public Health

Representatives from Owens Corning Guelph:

Rob Nixon, Former Facility Manager
Jeff Taylor, New Facility Manager
Mark Vanderlaan, Engineering Specialist
Megan Moore, Environment, Health and Safety Leader
Kate Stanley, Community Liaison Representative

Other Attendees:

Penny McInnis, LEHDER Environmental Services

Facilitator

Kelly Henry

Meeting Handouts (distributed electronically prior to the call):

- Draft PLC Meeting Summary – April 21, 2020

Welcome and Introductions

Kelly Henry welcomed the group and reviewed the mission of the PLC. She explained that due to Covid-19 restrictions, the PLC is meeting by video conference call, marking the group's first virtual online session. She extended her best wishes to all during these challenging times.

Rob Nixon introduced Jeff Taylor, the new facility manager. Rob is moving on to a new role within Owens Corning as Regional Technical Leader for Glass Reinforcements Americas, but will continue to participate on the PLC for the remainder of 2020. A process engineer, Jeff joined Owens Corning Guelph as a university co-op student in 2003 and started working full-time for

the company in 2006. Over the past 14 years, Jeff has been involved in many improvement projects, including the furnace rebuild in 2016.

Old Business

- The group finalized the Summary of the April 21, 2020 PLC Meeting. It will be posted to the website (ocguelph.com).

Proposed Meeting Schedule for 2020

- Q4: Proposed Oct. 20; Bad Weather Oct. 27

Plant Update

- Jeff Taylor updated the PLC on:
 - Owens Corning Plant Operations
 - There are no cases of Covid-19 at the facility.
 - While production was impacted dramatically for the first few months of the pandemic, with orders down 30 percent, it appears that the business is starting to pick up.
 - Many homeowners are tackling “do-it-yourself” improvement projects, resulting in an increased demand for some Owens Corning products.
- Megan Moore gave an update on:
 - Health and Safety
 - In light of Covid-19, the plant has instituted updated safety procedures for all employees.
 - For example, touch-free equipment and soap dispensers have been installed in all the facility’s washrooms.
 - Community
 - The plant donated dust masks to Guelph General Hospital and Tyvek suits to the Guelph Fire Department.
 - In addition to monetary donations to United Way and Guelph General Hospital, the company provided funding support to Sacred Heart School for playground upgrades.

Air Monitoring Program

- Jeff Taylor discussed:
 - Actions undertaken during the first half of this year brought the facility into compliance with the Ministry’s Site-Specific Standard set in 2016.
 - As a final step to confirm compliance, the company is working in consultation with the Ministry to schedule validated source testing. Originally planned for April, the testing was postponed because of the pandemic.
- Megan Moore reviewed:
 - The draft Ambient Monitoring Report for second quarter, 2020.

Regulatory Reporting

- Jeff Taylor reported on the following:
 - Written summary for the Site-Specific Action Plan
 - Emission Summary and Dispersion Modelling Report
 - Acoustic Assessment Report
 - National Pollutant Release Inventory (deadline extended to July 31)
 - ECA Annual Written Summary (due August 31)

Community Hot Topics

- Beverley Hale said that research is continuing to ramp up at the University of Guelph. About 1,000 people are involved in the research enterprise. No outbreaks have occurred because of workplace exposure. She applauded the “essential” staff, as well as maintenance and cleaning personnel, who continued to report to work during this difficult time. Most of the students returning for the fall semester will be attending classes on-line. Finally, she praised the efforts of the Owens Corning team to bring the plant into compliance.
- Nicole DeFrancesco said that teachers and students finished up the school year differently. The school, together with the local community, celebrated those who graduated in June by posting lawn signs and other decorations. The school board is busy working on plans for when students return to learning in the fall.
- Peter Smith reported that the University of Guelph places great importance on employees wearing proper Personal Protective Equipment (PPE). He has been taking care of the reporting and inventory of PPE, along with other supplies. Things are going smoothly.
- Diane Sudds said the Water Works is forging ahead in renovating the heritage building, with a targeted completion date of 2021. Many of the staff were on emergency leave for three weeks and are now back at work.

Action Items:

The company will:

- Continue ambient air monitoring (reporting quarterly).
- Seek and implement opportunities for driving reductions.
- Continue to report source results and mitigation measures to the Ministry and PLC.
- The Oct. 20 PLC agenda will be posted to the website a month prior to the next meeting.

Next Meeting: Tuesday, Oct. 20 as a virtual meeting.

- Provide an update on the stack testing to confirm compliance with the site-specific standard.
- Review third quarter, 2020 data for Ambient Air Monitoring
- Review the National Pollutant Release Inventory
- Review the ECA Annual Written Summary
- Provide an update on regulatory reporting for 2020