

**Owens Corning Composite Materials Canada LP
Guelph Plant
Public Liaison Committee (PLC)
DRAFT Meeting Summary**

**Oct. 20, 2020
By Conference Call
(Held virtually for purposes of public safety during COVID-19)
Meeting: 5 p.m. – 5:40 p.m.**

PLC Members in Attendance:

Bo Cheyne, Wellington Dufferin Guelph Public Health
Nicole DeFrancesco, Sacred Heart School
Beverley Hale, Associate VP Research (Agri–Food Partnership), University of Guelph
Shakiba Shayani, President and CEO, Guelph Chamber of Commerce
Peter Smith, Community Member

Absent:

Alisha Arnold, Two Rivers Neighbourhood Association
Steve Gazzola, President, Italian-Canadian Club
John Kinkead, Community Member
Rob Meyers, Wellington Dufferin Guelph Public Health
Lorraine Pagnan, Community Member
Diane Suds, Guelph Water Works
Craig Vallesi, Membership Engagement Representative, Guelph Chamber of Commerce
Shawn Zentner, Wellington Dufferin Guelph Public Health

Representatives from Owens Corning Guelph:

Brett Arnold, Quality Leader
Rob Nixon, Regional Technical Leader for Glass Reinforcements Americas
Jeff Taylor, Plant Manager
Mark Vanderlaan, Engineering Specialist
Megan Moore, Environment, Health and Safety Leader
Kate Stanley, Community Liaison Representative

Facilitator

Kelly Henry

Meeting Handouts (distributed electronically prior to the call):

- Draft PLC Meeting Summary – July 21, 2020

Welcome and Introductions

Kelly Henry welcomed the group and reviewed the mission of the PLC. She explained that due to Covid-19 restrictions, the PLC is meeting by video conference call. She wished everyone well.

Old Business

- The group finalized the Summary of the July 21, 2020 PLC Meeting. It will be posted to the website (ocguelph.com).

Proposed Meeting Schedule for 2021

- Q1: Proposed Jan. 26, to be held as a virtual meeting
- Q2: Proposed April 20, Bad Weather April 27
- Q3: Proposed July 20, Bad Weather July 27
- Q4: Proposed Oct. 19, Bad Weather Oct. 26

Plant Update

- Jeff Taylor updated the PLC on:
 - Owens Corning Plant Operations
 - Business is holding steady, reaching just shy -- five percent -- of pre-pandemic levels.
 - The City of Guelph has embarked on the next phase of the York Road construction and the street in front of the plant is closed. Before the start of construction, Owens Corning coordinated with the city on detour signage and alternate routes.
 - The plant is changing the way its liquid oxygen deliveries are received. Set to be done by Nov. 1, the new design is quieter and more efficient.
 - Roof improvements are taking place to decommission and remove an exhaust fan, resulting in less noise.
- Megan Moore gave an update on:
 - Health and Safety
 - There are no cases of Covid-19 at the facility.
 - Two workplace “recordable” injuries occurred during the last quarter. One injury was a lower back strain and the second was a cut on the ear, which required stitches.
 - The company is offering employees free flu vaccinations.
 - The facility has once again attained ISO Certification, a safety management system, for continuously improving safety within the production areas of the plant.
 - Community
 - In addition to monetary donations to United Way and Habitat for Humanity, the company provided Sacred Heart School with playground upgrades to meet Covid-19 safety requirements.
 - After last year’s tree planting program, the company reported that about 90 percent of the trees have survived. Held in June 2019, the program took place in the large lot adjacent to the Owens Corning parking lot. Approximately 150 trees and herbaceous plugs were planted. Employees, students of Sacred Heart School, and a member of the PLC participated in the highly-successful event.

Air Monitoring Program

- Jeff Taylor discussed:
 - Actions undertaken during the first half of this year brought the facility into compliance with the Ministry’s Site Specific Standard set in 2016.
 - As a final step to confirm compliance, the company is working in consultation with the Ministry to schedule validated source testing. Originally planned for April, the testing was postponed until December because of the pandemic.

- Megan Moore reviewed:
 - The draft Ambient Monitoring Report for third quarter, 2020.
 - One of the air monitors was vandalized over the summer. Thieves broke a lock and stole a solar panel and equipment. Repairs were made and sampling events were conducted as scheduled.

Regulatory Reporting

- Jeff Taylor reported on the following:
 - National Pollutant Release Inventory (submitted July 17, 2020)
 - ECA Annual Written Summary (submitted Aug. 19, 2020)
 - Natural Gas Source Testing Report (submitted Sept. 14, 2020)
 - Acoustic Audit Report (due: Oct. 27, 2020)
 - Q3 Ambient Air Monitoring Report (due: Nov. 16, 2020)
 - Environmental Compliance Approval (received May 25, 2020)
 - Allows for flexibility in physical changes at the facility

Community Hot Topics

- Bo Cheyne gave a short update on the Covid-19 pandemic and encouraged PLC members to get a flu shot.
- Beverley Hale said that Covid-19 case numbers at the University of Guelph remain very low, as compared with other universities in the region. She credited senior management for prudent decision making and applauded the “essential” staff, maintenance and cleaning personnel, who continue to report to work during this difficult time. Most of the students who returned for the fall semester are attending classes on-line.
- Nicole DeFrancesco said that Sacred Heart School is doing well. She explained that, when possible, classes are held outside. She thanked Owens Corning for funding improvements to the playground, including having white boards attached to the school yard fence, making outdoor teaching easier.
- Peter Smith reported that University of Guelph remains focused on safety during the pandemic. He has returned to working nearly full time in the University laboratories.

Action Items:

The company will:

- Continue ambient air monitoring (reporting quarterly).
- Seek and implement opportunities for driving reductions.
- Continue to report source results and mitigation measures to the Ministry and PLC.
- Post the Jan. 26 PLC agenda to the website a month prior to the next meeting.

Next Meeting: Tuesday, Jan. 26, 2021, as a virtual meeting.

- Provide an update on the source testing to confirm compliance with the site-specific standard.
- Review fourth quarter, 2020, data for Ambient Air Monitoring.
- Provide an update on regulatory reporting for 2021.